



中銀國際 控股有限公司  
BOC International Holdings Limited

**Job Title:**

Assistant Relationship Manager, Private Banking Compliance

**Responsibilities:**

- Process account opening and assist with on-going maintenance
- Provide investment services to PB clients, including but not limited to pre-trade checking and execute clients' dealing instructions and post trade documentation
- Handle client credit related works such as credit limit application, renewal and follow up on clients' settlement obligation
- Provide general banking and operational services
- Assist to prepare marketing materials and presentations;
- Work strictly in a compliant manner within frameworks of both regulatory requirements and the Company's policy; and
- Such other duties as shall from time to time be directed by your superiors.

**Requirements:**

- Degree holder in business, finance, economics or equivalent
- At least 3-5 years of relationship management experience in private or premier banking
- Possess HKMA / SFC license or equivalent, with CFP/ CFA qualification an advantage
- Committed to PRC and Hong Kong markets
- Excellent communication and interpersonal skills; high level of integrity, self-motivated with a drive to business expansion
- Well versed in written and spoken Chinese (including Putonghua) and English

Please apply in strict confidence with full resume, academic record, current and expected salaries to [bocihrd@bocigroup.com](mailto:bocihrd@bocigroup.com).

*(The personal data provided will be used for consideration of recruitment only. All personal data of unsuccessful candidate will be destroyed within six months.)*